



**LJNH Govt. Degree College Kotla Khurd,
Distt. Una (Himachal Pradesh) 174303**

PROSPECTUS SESSION 2026-27

Principal's Message



Dear students,

It gives me immense pleasure to extend a warm welcome as well as the invitation to join this college for academic session 2026-27, the only girls college of district Una. The world in general and the academic world in particular, has witnessed massive turbulence during the last couple of years and it is only gradually that we are coming to terms with the ramifications of the pandemic. This college is also experiencing a transitional phase, as only recently, it has been taken over by the Government of Himachal Pradesh. The seed sown in 2004 is slowly showing its progression to the outside world. Despite its initial stages, the institution has managed to hold a special place in the academic circles of the district. It is with this sense of pride that I exhort all of you to join us in this wonderful journey on the path of knowledge and evolution.

Dr. Raman Jaswal
Principal (O)

Introduction of the College

Government Degree College Kotla Khurd came into being on 29th July, 2020 when the Government of Himachal Pradesh took over the erstwhile LJNH Kanya Mahavidyalaya, which was an initiative of Himotkarsh Parishad. The journey began in 2004, with the noble objective of providing higher education in a secure environment for girls. Thousands of girls have passed out since then; many of them have made their alma mater proud with their accomplishments. The college campus is spread over in an area of 27 Kanals, and its pristine surroundings add another dimension to the academic ambience. Affiliated to H.P. University Shimla, the college offers UG Courses in Arts, Commerce, Computer Applications and Business Administration.

Teaching Faculty

PRINCIPAL (Officiating)

Dr. Raman Jaswal –Ph.D. English

DEPARTMENT OF COMMERCE

Dr. Devinder Kumar, Assistant Professor, M. Com, M.Phil, NET, Ph.D

Mrs. Neena Kumari, Assistant Professor, M. Com, UGC-NET

DEPARTMENT OF ENGLISH

Dr. Raman Jaswal, M.A, M.Phil, Ph.D

DEPARTMENT OF GEOGRAPHY

Dr. Sunny Sharma, M.A., M.Phil, Ph.D.

DEPARTMENT OF COMPUTER SCIENCE

Mr. Yash Paul, MCA, UGC-NET/SET

DEPARTMENT OF HINDI

Dr. Reena Devi, Assistant Professor, M.A, M.Phil, Ph.D

DEPARTMENT OF PHYSICAL EDUCATION

Dr. Onkar Singh, Assistant Professor, M.P.Ed., NET, SET, Ph.D.

DEPARTMENT OF MATHEMATICS

Mrs. Mamta Kumari, Assistant Professor M.Sc., B.Ed. M.Phil., SET

DEPARTMENT OF MUSIC (Instrumental)

Ms. Raman Kumari, Assistant Professor M.A, UGC-NET

DEPARTMENT OF ECONOMICS

Mrs. Kanika Sharma Assistant Professor M.A, NET, SET

DEPARTMENT OF POLITICAL SCIENCE

Mr. Madan Lal, M.A, B.Ed, UGC-NET/SET

DEPARTMENT OF HISTORY

Vacant

LIBRARY

Mrs. Kamla Devi, Asstt. Librarian, Diploma in Library Science

DEPARTMENT OF BBA

Ms. Shweta Dhiman, M.Com, UGC NET

Mr. Ninad Pathak, MBA, M.Com, UGC-NET/SET

DEPARTMENT OF BCA

Ms. Davinder Rihal, MCA

Mrs. Shakshi Sharma, MCA, UGC NET

Mrs. Kamini Aery, MCA

Admission Committees

Help Desk Committee

1. Ms. Raman Kumari
2. Mr. Madan Lal
4. Mrs. Shakshi Sharma

B.COM Admission Committee

1. Dr. Devinder Kumar	Convener	2. Mrs. Neena Kumari	Member
		3. Mrs. Kanika Sharma	Member

B.A. Admission Committee

1. Dr. Reena	Convener	2. Dr. Onkar Singh	Member
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Devi		3. Ms. Mamta Kumari	Member
		4. Mr. Madan Lal	Member
BBA Admission Committee			
1. Dr. Sunny Sharma	Convener	2. Ms. Shweta Dhiman	Member
		3. Mr. Ninad Pathak	Member
BCA Admission Committee			
1. Dr. Onkar Singh	Convener	2. Ms. Davinder Rihal	Member
		3. Mrs. Kami Aery	Member

Admission Schedule

1. Submission of admission forms for the session 2026-27 01-06-2026 to 19-06-2026.
2. Display of the first Merit List 20-06-2026 up to 5 PM.
3. Fee to be deposited 21-06-2026 to 23-06-2026.
4. Display of second Merit List 24-06-2026 upto 3 PM.
5. Fee to be deposited 25-06-2026 & 27-06-2026.
6. Orientation of First Year Students 28 to 30 June 2026.
7. Regular Teaching w.e.f. 01-07-2026

Important Instructions

1. Ragging is strictly prohibited; it is a punishable offence leading to fine/rustication.
2. Smoking is banned in the college campus.
3. Use of mobiles is banned in the classes.
4. The students are advised to see the notice board regularly.
5. All admissions are being made on roll on basis. Failed candidates who apply for re-evaluation shall not be entitled to claim any retrospective benefit such as admission/promotion to any course/class.
6. The candidates must bring original certificates at the time of admission.

List of courses

1. **B.A., AS per NEP 2020 Choice Based Credit System in the subject of English, Hindi, Economics, History, Pol. Science, Music (I), Geography, Computer Science. (Semester Based)**
2. **B. Com**
3. **BCA, BBA (Self Financing Courses)**



U.G.C. Anti-Ragging Helpline (Toll-Free-24x7) 1800-180-5522

ADMISSION RULES AND ELIGIBILITY CONDITIONS

The minimum qualification prescribed for admission to the courses and examination leading to the degree courses of the university qualifications shall be in accordance with of the First Ordinance of HP University 1973 (Clause 1.4 Chapter 1). Any student who is seeking admission in the college in any Faculty/Course has to fulfil the following eligibility conditions/Rules (Clause 3.3 of Chapter III Vol. I) of the Ordinance of HPU University.

- A. Age Limit:** For admission to the First Year, of any course, a student must not be more than 23 Years (25 years for girls) of age on 1st July 2026. However, in r/o SC and ST students a relaxation of 3 years is given. The upper age limit in case of 2nd and 3rd year of the course is 24 and 25 years respectively with a relaxation of 3 years in case students belonging to and women candidates. The Vice-Chancellor of HPU Shimla has the power to permit age relaxation maximum or 6 months. All such cases could provisionally be granted age relaxation up to six months by the principal and a consolidated list of such cases be sent for approval of the vice-Chancellor by 31st October of every academic year. A candidate who has availed age relaxation at the time of first admission shall be eligible for the same in the subsequent classes also.
- B. Rejection of Admission Form:** Admission is not a matter of right; it depends upon the satisfaction of principal/Administration. Notwithstanding anything contained in the foregoing rules, a student shall be refused admission if:
1. His/her conduct during any previous stay in the college is found unacceptable. Such a student shall, however, have the right of appeal to the vice-Chancellor whose decision shall be final (clause 3.5)
 2. He/she has been expelled or rusticated from any institution.
 3. He/she has passed +2 or equivalent examination without English as a compulsory subject.
 4. He/she is a failed candidate from other colleges.
 5. He/she has placed under compartment at +2 level from any Board/University.
 6. He/she has not passed all the five subjects including English in case of National open school (as per University Ordinance / Rule vide HPU Letter No. 4-94-HPU (Acad.) dated 01/01/2004).
 7. He/she fails in all compulsory and elective subjects or fails twice in the same examination.
 8. He/she has passed Prabhakar without passing +2 Exam.
 9. He/she has failed in BA-111/B. Com-111

No late admission/Promotion will be allowed to those students who may Pass/get compartment re-evaluation after the expiry of the scheduled last date for

admission(Vide Letter No. 4-19-2003-HPU (Acad.) Himachal Pradesh University.
'Academic Branch" **Dt. Shimla-24 Jan. 2013.**

C. General Rules for Admission in pass courses: A Student having a gap in studies after +2 or an equivalent examination must submit a certificate (affidavit) to this effect duly issued by a competent authority. A student must bring in all original certificates at the time of admission. The candidates coming from Board/Universities other than HPBOSE Dharmshala must produce Migration Certificate in original. Those Students who have passed 1st /2nd year of the degree course from another University will have to produce equivalence certificate from HP University before seeking admission in the Institution. Rules for admission are subject to change as per HP University notification from time to time. Admission of a student is liable to be cancelled if he/she furnishes/incomplete or false information. Disciplinary action shall be initiated such candidate. No student shall be allowed to join two full time regular courses of study simultaneously. However, he/she can join some Add-on courses of Certificate/Diplomas or any other part time course, if available (Clause, 3.3B). If a student fails in the final year of a degree course, he/she shall not be re-admitted in the same class (Clause 3.4).

D.RE-ADMISSION: The names of the students who make absent themselves for ten days continuously from and class without proper leave shall be struck off from the college rolls.

Re-admission of students whose name are struck off from the college Rolls:

1. Students whose names are struck off as consequence of absence from the classes shall have to seek re-admission within 7 days from the day on which their name was struck off after getting approval from the principal failing which he/she will not be eligible for re-admission.
2. Principal may re-admit such students on Payment of the re-admission fee along with a fine as per HPU norms.
3. Failed candidates who seek re-admission should bring their parents/guardian along with them at the time of re-admission.

Any student whose name is struck off for the second time in the session will not be eligible for re-admission except in exceptional cases.

CHANGE OF SUBJECTS/FACULTY: Change of subjects/faculty is permissible only in the First Year Courses and that too within 15days of the beginning of the teaching work. A student can avail this facility only once. So, she is advised to be very careful in exercising this option. A student will be allowed to change the subject/faculty if otherwise eligible. Desirous students must apply in duplicate to the concerned

committee meant for the purpose on the prescribed proforma available in the college office.

The college reserves the right to refuse admission to any such course/combinations in respect of which human or material resources would be wanting at the time of admission or if there is apprehension of non-availability of such resources. Any combination carrying less than five students will be disallowed.

➤ **Eligibility for Admission to BA/B. Com:**

Students who have passed XII exam are eligible for admission to BA.

Pass % For B. Com Students:

Minimum percentage of marks, obtained at 10+2 level required for admission is

1. B.A.-33%
2. B. Com - 33% for Girls
3. 45% for those who have not opted Commerce at 10+2 level.

➤ **Admission Procedure**

The college has developed an online admission portal, every candidate intended to take admission in the college is required to apply online through this portal, which is available at admission.gdckotlakhurd.in All new and old candidates must register and apply before last date. Before applying candidates must have the following documents/particulars ready.

1. A valid own mobile number. Please keep it active, at least until the admission process is complete, as all communications will be sent through SMS.
2. Mobile number must belong to the candidate himself/herself or someone in the family. DO NOT fill in friend's or Cyber CAFÉ's Mobile number.
3. An E-Mail ID belonging to the candidate or someone in the family.
4. Aadhar number or Enrolment number.
5. Recent passport size photograph and signature
6. Detailed Marks Card of previous passed examination.
7. Candidates wishing to apply for Reservation must have a valid supporting document.
8. In the Registration Section please select the Course and Semester/Year in which you are seeking admission. Subject selection will be visible after you successfully register and Login into portal.
9. It is advised to regularly check email, SMS and visit College site for latest updates of admission process.

- Students and their Parents/Guardian must have read and understood all instructions and conditions given in the Prospectus carefully.

➤ **DOCUMENTS REQUIRED FOR ONLINE ADMISSION**

1. Scanned copies of all original Board certificates from matric onwards.
2. Recent soft copy of passport size photograph of minimum 200 x 200-pixel resolution and less than 200KB in size.
3. Scanned Signature.
4. Scanned copy of character certificate from the head of institution last attended. The original character certificate to be submitted in the college.
5. In case of student who has discontinued his/her studies for one or more year the character certificate must be supplemented by another character certificate obtained from Class I Gazetted Officer or the Panchayat Pradhan of the village/illaka concerned.

Note: The character certificate must not have been issued more than six months prior to the date of admission.

6. Students with a gap of one year or more have to accept declaration mentioned under Sub-Categories.
7. Scanned SC/ST/OBC/EWS certificate for those seeking relaxation or weightage.
8. The candidates who belong to IRDP, NCC, NSS, Sports, Cultural Quota and those seeking relaxation or weightage must upload scanned copy of certificate.
9. The candidates from other Boards/University, must submit in the College:
 - a. Eligibility certificate from H.P. Board/University showing equivalence.
 - b. Migration Certificate.
10. All girl candidates have to upload scanned copy of Bonafide Himachali Certificate for getting exemption from Tuition fee.

➤ **ONLINE ADMISSION PROCEDURE**

1. In case a candidate is using the site for first time and do not have a Login ID and password click on NEW REGISTRATION to register on website by filling his/her name, gender, email ID, Mobile Number and by selecting his course. On clicking REGISTER button, candidate will get LOGIN and PASSWORD, to be used for further process. Candidate will be able to login to the admission portal by using these credentials in all future visits to this portal. The online application form is to be filled up by the applicant carefully after reading all rules, eligibility conditions.
2. After filling login-password, click on LOGIN. You will be on a screen to fill application form. Various columns and dropdowns will appear on screen and candidate will have to fill or choose as applicable in his/her case and complete all the information. Candidate will also be required to upload his/her photograph, scanned signature and scanned documents. All data will be saved against candidate's registered ID. Candidate will be able to view and can modify the information, if final form is not submitted.
3. Click on PAYMENT.

4. On completion of application form, student will have option to make the payment of Rs 50/-online using debit card, credit card, net banking. A receipt will be generated after payment has been successfully made online.
5. College authorities will scrutinize the documents attached by the candidates to confirm that there is no shortcoming or deficiency in the application form. On any deficiency, a SMS/email will be sent on candidate's number/email ID. Candidate will be able to check the status of his/her application online with his/her password on the admission portal www.admission.gdckhad.in in this regard.
6. On satisfaction of college authorities, admission will be granted subject to eligibility and availability of seats, a confirmation SMS/email will be sent on candidate's number/email ID.
7. The candidate will be required to submit the fee ONLINE.
8. In case the student fails to submit his/her fee online before due date, the seat will be offered to the next eligible candidate.
9. Student will get information, like roll no., time-table etc. through SMS/email, and from College Notice Board.

OUTLINE OF UGC CURRICULUM AND CREDIT FRAMEWORK Under NEP 2020

No. 7-1/2026-HPU (Acad)
Himachal Pradesh University, Summer Hill, Shimla-5
(NAAC Accredited 'A' Grade University)
Academic Branch

Dated: 13 MAY 2026

Notification

Pursuant to the approval accorded by the Executive Council and the Secretary (Education), Government of Himachal Pradesh, the Standing Committee of the Academic Council has approved the implementation of courses aligned with the National Education Policy (NEP)-2020 in all Undergraduate Programmes of Himachal Pradesh University, Shimla, with effect from the Academic Session 2026-2027.

The Standing Committee of the Academic Council has further approved the **HPU-Curriculum and Credit Framework for Undergraduate Programmes** and the **Guidelines for Examination and Grading for Undergraduate Programmes** in alignment with NEP-2020 under vide item Nos. 11 & 12 in its meeting held on 05-05-2026, with the following updated guidelines:

1. Revised Guidelines relating to:
 - a. Internship/Apprenticeship
 - b. Research Project/Dissertation
 - c. Field-Based Learning/Minor Project
 - d. Community Outreach Programme
2. Updated Structure and Scheme for Paper Setting, Assessment, and Evaluation for:
 - Discipline Specific Course (DSC)
 - Discipline Specific Elective (DSE)
 - Minor Course (MC)
 - Multidisciplinary Course (MDC)
 - Skill Enhancement Course (SEC)
 - Ability Enhancement Course (AEC)
 - Value Addition Course (VAC)
 - Add-on Course (AOC)
3. Revised Guidelines for SWAYAM/MOOCs of Himachal Pradesh University.
4. Academic Bank of Credits (ABC) Guidelines.

These updated rules, regulations, and guidelines (accessible at www.hpuni.ac.in) shall come into force and apply to all Undergraduate Programmes of the University with effect from the Academic Session 2026-2027, commencing with the first semester.

Registrar
HPU, Shimla-5.

Dated: 13 MAY 2026

Encls: No. even

Copy for Information and necessary action to:-

1. The Chairman, Himachal Pradesh State Higher Education Council, SCERT Complex, Rabon, Solan-173211.
2. The Secretary (Education), Government of Himachal Pradesh, Shimla-02.
3. The Director (Higher Education), Directorate of Higher Education, Himachal Pradesh, Shimla-1.
4. The Registrar, Sardar Patel University (SPU), Mandi, H.P.
5. The Controller of Examination, HPU, Shimla-5.
6. All the Deans, Directors, Chairperson of the Teaching Departments, HPU, Shimla-5.
7. All the Principal, Govt./Pvt./Skt. Colleges, constituent/affiliated with H.P. University, Shimla-5.
8. The Principal, Department of Evening Studies, HPU, Shimla-1/Directors LICBS, UIT, HPU, Shimla.
9. The Deputy Registrar (Secrecy)/Examinations (UG)/RME, H.P. University, Shimla-5.
10. All the Section Officer (UG Classes, Exam Section), HPU, Shimla-5.
11. The In-Charge, CCEW (UG) HPU, Shimla-1.
12. The Public Relations Officer, H.P. University, Shimla-5, for wide publicity.
13. The Web Admin., H.P. University, Shimla-5, with the directions to upload the notification on the University website along with annexures.
14. The SPS to the Vice Chancellor/Pro Vice Chancellor/Registrar, H.P. University, Shimla-5, for the kind information of the latter.
15. Guard File.

Registrar

New Education Policy (2020) for BA/B.SC./B.COM 1ST YEAR STUDENTS UNDER SEMESTER SYSTEM NEP 2020 has been implemented by the H.P. University from the academic session 2026-27 vide notification No. 7- 1/2026-HPU (Acad) dated 13th May 2026 (in r/o First year students). Under the National Education Policy (NEP) 2020, Himachal Pradesh University has introduced a flexible, multidisciplinary, and student-centric undergraduate curriculum to promote holistic education, skill development, employability, and academic excellence. The undergraduate programme is based on a semester and credit-based framework with multiple entry and exit options, enabling students to learn at their own pace and according to their interests and career aspirations. The curriculum integrates traditional learning with practical exposure, research orientation, digital literacy, communication skills, value-based education, and experiential learning. During the first year of study, students are offered three core disciplines, along with Multidisciplinary Courses (MDC), Skill Enhancement Courses (SEC), Ability Enhancement Courses (AEC), Value-Added Courses (VAC), and Internship/Apprenticeship/Project/Community Outreach components.

This structure provides students with opportunities to explore different academic areas and acquire practical and professional skills. At the end of the second semester, students are required to choose their Major and Minor disciplines, which remain applicable throughout the programme in accordance with university regulations. The curriculum also provides flexibility in subject selection across disciplines, thereby encouraging interdisciplinary and outcome-based learning. The NEP framework emphasises continuous assessment, academic flexibility, vocational exposure, research aptitude, innovation, and the effective use of Information and Communication Technology (ICT) in teaching learning processes. Students are encouraged to participate in internships, community Engagement activities, field projects, seminars, and skill-oriented programmes to enhance their practical knowledge and career readiness.

The four-year undergraduate structure also provides students with the opportunity to pursue a Bachelor's Degree with Honours or Honours with Research, subject to the fulfilment of eligibility conditions prescribed by the University. The programme further incorporates the Multiple Entry and Exit System, under which students may exit after one year with a UG Certificate, after two years with a UG Diploma, after successful completion of three years with a Bachelor's Degree, or continue the fourth year to obtain a Bachelor's Degree with Honours/Honours with Research. This innovative framework ensures greater academic mobility, flexibility, and inclusiveness while preparing students for higher education, competitive examinations, entrepreneurship, and diverse professional careers in the evolving global environment.

NEP 2020 BA/B.COM 1st Year Admission Important Guidelines

The Undergraduate Programme in this college, affiliated to HP University, Shimla, is as per NEP 2020.

Subject pattern for B.A/B.Com. 1st Year

1. DSC - AI
2. DSC- BI
3. Minor Course (MC-1)
4. Ability Enhancement Courses (AEC) AEC:
The AEC (Skill Enhancement Course) must be chosen out of these three languages, based on the student's academic and career orientation. (ENGLISH/HINDI)
5. Skill Enhancement Courses (SEC) must be chosen from the DSC or Minor Course.
6. The MDC (Multidisciplinary Course) should be selected from a discipline OTHER THAN the DSC and MC, ensuring it promotes interdisciplinary learning without any overlap.

A student enrolled in the undergraduate programme must select two core courses (DSC A1, DSC B1) in the first semester of their degree. These courses are known as discipline-specific courses for UG in Arts, Commerce. The students have to select 1 minor course (MC). Students must choose Skill Enhancement Courses (SEC) from the DSC or Minor Course. The MDC (Multidisciplinary Course) should be selected from a discipline OTHER THAN the DSC and MC, ensuring it promotes interdisciplinary learning without any.

Creditwise details in Curriculum and Credit Framework for NEP 2020

Course & Academic Level

Semester Discipline Specific Courses Core Subject A&B (DSC)

Credits-4 Discipline Specific Elective (DSE) Credits-4

Minor Courses Subject - C (MC) Credits-4

Multidisciplinary courses (MDC) Credits-3

Skill Enhancement courses (SEC) Credits-3

Ability Enhancement courses (AEC) Credits-2

Internship/ Apprenticeship/Project/Community Outreach (I/A/P/C) Credits-4 Value

Addition courses (VAC) Credits-2

Total Credits 100-199 per semester

VISUAL REPRESENTATION OF NEP 2020 SYSTEM (First Sem)

28. Curriculum and Credit Framework for UG Programmes Himachal Pradesh University

Course & Academic Level	Semester	Discipline Specific Courses-Core Subject -A&B (DSC) Credits-4	Discipline Specific Elective (DSE) Credits-4	Minor Courses Subject - C (MC) Credits-4	Multidisciplinary courses (MDC) Credits-3	Skill Enhancement courses (SEC) Credits-3	Ability Enhancement courses (AEC) Credits-2	Internship/ Apprenticeship/Project/Community Outreach (I/A/P/C) Credits-4	Value Addition courses (VAC) Credits-2	Total Credits
100-199 Introductory/Foundational Level Courses	I	Subject-A (DSC A1) Subject-B (DSC B1)		Subject-C (MC 1)	MDC 1	SEC 1	AEC 1			20
	II	Subject-A (DSC A2) Subject-B (DSC B2)		Subject-C (MC 2)	MDC 2	SEC 2		I/A/P/C-1	VAC 1	24
Level 4.5	Exit 1	Student on exit will be awarded Undergraduate Certificate (in the Field of Study) after securing 44 credits in Semester I and II.								44
200-299 Intermediate Level Courses	III	DSC A3 DSC B3 DSC A3/B3 DSC3(i)		MC 3	MDC 3	SEC3	AEC 2		VAC 2	22
	IV	DSC A4 DSC B4 DSC A4/B4 DSC 4(i)	DSE1A/B	MC 4			AEC 3		VAC 3	20
Level 5	Exit 2	Student on exit will be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing 86 Credits on completion of Semester IV.								86
300-399 Higher Level Courses	V	DSC A5 DSC B5 DSC A5/B5 DSC5(i)	DSE2 A/B DSE3 A/B	MC 5			AEC 4			22
	VI	DSC A6 DSC B6 DSC A6/B6 DSC6(i)	DSE4 A/B DSE5 A/B	MC 6						20
Level 5.5	Exit 3	Student on exit will be awarded Bachelor of (in the Field of Study/Discipline) after securing 128 credits on completion of Semester VI.								128
400-499 Advanced Level Courses	VII	DSC 7 DSC 8	DSC 9 Research Methodology & Ethics		2 DSE OR 1 DSE and 1 MC		Dissertation instead of any one of the DSE	The Dissertation/ Academic Project will start in the VII Semester and the same will continue in the VIII Semester. However, the evaluation and assessment will be done in the VII Semester as well as in the VIII Semester.		20
	VIII	DSC 10 DSC 11			3 DSE OR 1 DSE and 2 MC OR 2 DSE and 1 MC		Dissertation instead of any 2 of DSEs			20
Level 6	Exit 4	Students will be awarded Bachelor's Degree (Hons./Hons. with Research) in a relevant discipline on completion of VIII semesters with 168 credits.								168

*Courses in bold (III to VI semesters) refer to the Major programs.

Curriculum and Credit Framework for Undergraduate Programmes

applied in subsequent years after admission to the 1st Year will be retrospectively applicable.

Table 28.2: Semester-wise Course and Credit Distribution of UG Programme Multidisciplinary/Interdisciplinary

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	Total	20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
	Total	24
Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/or work-based vocational course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary/Interdisciplinary		
III	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4 +4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major)	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	Total	22
IV	2 Core Courses	8
	1 Minor Course	4
	1 Discipline-Specific Elective (Core discipline A or B)	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
	Total	20
Exit option with UG Diploma after securing 86 credits along with entry option to third year or fifth semester		
V	2 Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
	Total	20
VI	Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	Total	20
Award of 3Year Bachelor's Degree after completion of 128 credits		

Curriculum and Credit Framework for Undergraduate Programmes

H P University 23

VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)	8
	Total	20
VIII	2 Major Courses (4+4)	8
	3 DSE Courses (4+4+4)	12
	Total	20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses(4+4)	8
	1 DSE Course	4
	Dissertation	8
	Total	20
Bachelor's Degree (Honours with Research)		

Table 28.3: Semester-wise Course and Credit Distribution of Undergraduate Programme Single Core Discipline, Major with Minor

Semester	Course Categories	Credit
I	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	Total	20
II	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value-Addition Course	2
	1 I/A/P/C/ or Vocation Course*	4
Total	24	
Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C/ or work-based vocational course(s) offered during winter/summer term) along with entry option to second year or third semester in Single Core Discipline, Major with Minor)		
III	2 Core Courses (Major): Both from one Discipline (A or B or C) say, A Discipline (4 +4)	8
	1 Minor Course: say, C Discipline	4
	1 Multidisciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total	22	
IV	2 Core Courses (4 +4)	8
	1 Minor Course	4
	1 Discipline-Specific Elective	4
	1 Ability Enhancement Course	2
	1 Value-Added Course	2
Total	20	
Exit option with UG Diploma after securing 86 credits alongwith entry option to third year or fifth semester		
V	2 Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
	1 Ability Enhancement Course	2
Total	20	
VI	Core Courses (4 +4)	8
	1 Minor Course	4
	2 Discipline-Specific Electives (4+4)	8
Total	20	
Award of 3Year Bachelor's Degree after completion of 128 credits		
VII	3 Major Courses (4+4+4)	12
	2 DSE Courses (4+4)/ or 1 DSE and 1 Minor Course*	8
	Total	20
VIII	2 Major Courses (4+4)	8

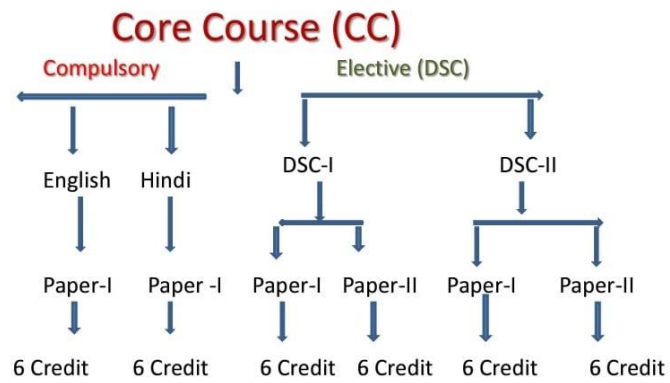
Curriculum and Credit Framework for Undergraduate Programmes

	3 DSE Courses (4+4+4)/or 1 DSE and 2 Minor Courses*/or 2 DSE and 1 Minor Courses*	12
	Total	20
Bachelor's Degree (Honours) without Research		
VII	3 Major Courses (4+4+4)	12
	1 DSE Course/ or 1 Minor Course *	4
	Dissertation (Preliminary Work)	4
VIII	2 Major Courses (4+4)	8
	1 DSE Course/ or 1 Minor Course *	4
	Dissertation	8
Total	20	
Bachelor's Degree (Honours with Research)		

*Asterisk mark refers to options for students pursuing (Honour/or Honours with Research) with Major and Minor

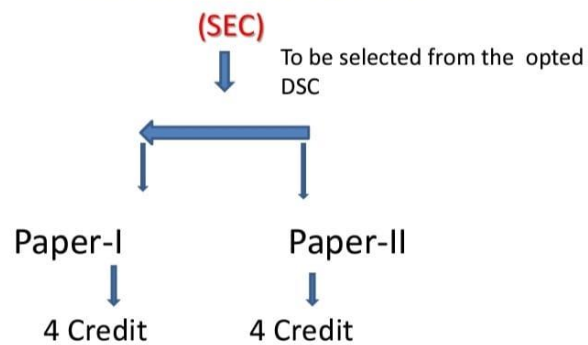
VISUAL REPRESENTATION OF CHOICE BASED CREDIT SYSTEM FOR B.A. II

Courses to be Studied in BA –II under CBCS Annual Plan



➤ BA II

Skill Enhancement Courses



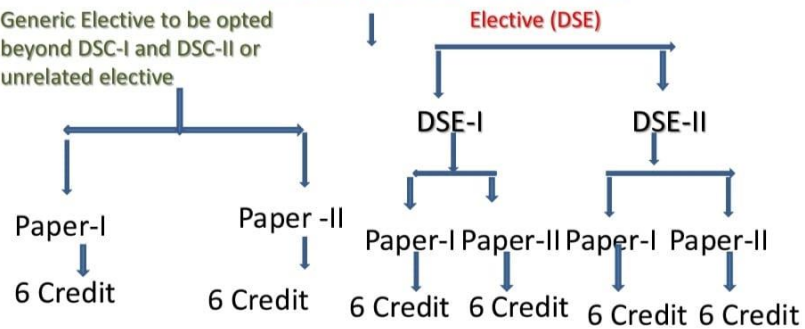
VISUAL REPRESENTATION OF CHOICE BASED CREDIT SYSTEM FOR B.A. III

Courses to be Studied in BA –III under CBCS Annual Plan



Generic Elective and DSE

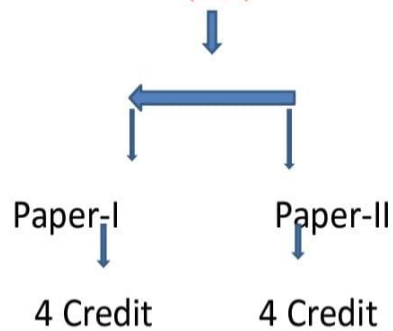
Generic Elective to be opted beyond DSC-I and DSC-II or unrelated elective



BA III

Skill Enhancement Courses

(SEC)



**B.Com. (Pass Course):Three-Year CBCS
Programme**

Basic Structure: Distribution of Courses

1	Ability-Enhancement Compulsory Course (AECC)	2 Papers of 4 Credit Hrs. each (TotalCreditHrs.4X2)	8
2	Skill-Enhancement Elective Course (SEC)	4 Papers of 4 Credit Hrs. each (Total CreditHrs.4X4)	16
3	Core Course	12 Papers of 6 Credit Hrs. each (TotalCreditHrs.12X6) (5 Lectures and 1 Tutorial)	72
4	Discipline Specific Elective (DSE)	4 Papers of 6 Credit Hrs. each (TotalCreditHrs.3X6) (5 Lectures and 1 Tutorial)	24
5	Generic Elective (GE)	2 Papers of 6 Credit Hrs. each (TotalCreditHrs.3X6) (5 Lectures and 1 Tutorial)	12
	Total Credit Hours		132

Course No.	CourseTitle	CourseType
	YEAR-I	
	EnvironmentalStudies	Ability-Enhancement CompulsoryCourse(AECC)-1
BC1.1	FinancialAccounting	CoreCourseC-1
BC1.2	Business OrganisationandManagement	CoreCourseC-2
	English–1CoreEnglish(Compulsoryfor B.A./B. Com)	CoreCourseC-3
	Hindi	Ability-EnhancementCompulsoryCourse(AECC)-2
BC1.3	BusinessLaw	CoreCourseC-4
BC1.4	BusinessStatisticsandMathematics	CoreCourseC-5
	Hindi-I	Core Course C-6
	YearII	
BC2.1	CompanyLaw	CoreCourseC-7
BC2.2	Income TaxLawandPractice	CoreCourseC-8
	English-II	CoreCourseC-9
BC2.3	ComputerApplicationsinBusiness	Skill-EnhancementElectiveCourse(SEC)-1
HIND 400	Hindi-II	CoreCourseC-10
BC2.4	CorporateAccounting	CoreCourseC-11
BC2.5	CostAccounting	CoreCourseC-12
BC2.6	E-Commerce	Skill-EnhancementElectiveCourse(SEC)-2
	YEARIII	
BC3.1(c)	CorporateGovernanceand Auditing	DisciplineSpecificElective(DSE)-1
BC 3.2(a)	Fundamentals of FinancialManagement	Discipline-SpecificElective(DSE)-2
BC3.3	Entrepreneurship	Skill-EnhancementElectiveCourse(SEC)-3
BC3.4	PrinciplesofMicroEconomics	GenericElective(GE)-1
BC3.5(c)	Management Accounting	SpecificElective(DSE)-3
BC3.6(c)	Fundamentals of Investment	SpecificElective(DSE)-4
BC 3.7	Personal Selling and Salesmanship	Skill-EnhancementElectiveCourse(SEC)-4
BC 3.8	Indian Economy	GenericElective(GE)-2

COURSE EVALUATION:

All course (Core and Elective) offered by all Department will have an evaluation system that comprises of the following two components:

1. **Continuous Comprehensive Assessment (CCA):** Accounting for 30% of the final grade that a student gets in a course.
2. **Annual examination:** Accounting for the remaining 70% of the final grade that the student gets in a course.

In practical subjects, practical exams will be of 20% and annual examination of 50% weightage

➤ **Continuous Comprehensive Assessment (CCA) Scheme:**

CCA will account 30% of total marks i.e., 100, which a student will get in a course. The breakup

of 30% i.e., 30 marks is given as under:

1. Minor test (Class test for 5 marks+ House test for 10 marks): 15 marks
2. Assignments/ seminars/ class test/ tutorials/ quiz: 10 marks
3. Attendance: 5 marks

➤ **Mid Term (Minor) Test: End yearly Examination:** Class room test after completion of the 40% of syllabus. House Test will be conducted after the completion of 75% syllabus.

➤ **Distribution of marks for evaluation of Tutorial/ Home Assignment etc.:**

5 marks are assigned for the quality of contents and structure of the assignment.

5 marks are assigned for the clarity of language of the spirit (Hindi/ English) and its presentation in the class room.

Total marks 5+5 =10 marks

➤ **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/Practical. A student having less than 75%attendance will not be allowed to appear in the Final Examination.

1. Provided further that those getting these exemptions will not be entitled for getting the CCA marks for classroom attendance as given below:

2. **Those having greater than 75% attendance will be awarded CCA marks as follows (out of 5)**

75% but <80%	1 mark
80% to 85%	2 marks
85% but <90%	3 marks
90%to 95%	4 marks
95% but <100%	5 marks

A student will have to pass both the components i.e., CCA and EYE (End Year Examination) separately (with at least 40% marks EACH in CCA, practical and EYE) to become eligible to be declared successful for the course.

COURSE OF BBA/BCA

BCA

1. About the Course

Bachelor of Computer Applications (BCA) is three years under graduate course spread over six semesters under self-financing scheme.

2. Eligibility

10+2(Plus Two) Examination under 10+2 system or examination equivalent thereto of a Board/University established by Law in India with 45% marks (40% marks for Scheduled Caste/ Schedule Tribes) Any examination of a University/ Board/ College or School in foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/ equivalence committee of its own or on recommendations of Association of Indian Universities with 45% marks (40% marks in case of SC/ST).

3. Mode of Selection

The admission to BCA course will be made on the basis of merit of the qualifying examination. As per H.P. University rules 75% seats will be filled out of the candidates who have passed their 10+2 examination from the school situated in Himachal Pradesh irrespective of the Board. Remaining 25% seats will be filled on all India basis. Other reservation rules of H.P. University shall be applicable.

4. Number of seats

Total 60

DETAILED COURSE OUTLINE FOR BBA

Program Structure Proposed Scheme of Teaching & Evaluation for BBA Programme

Semester-I								
Sr. No.	Course Code	Title of Courses	Course Type	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
1	BBA 101	Business Organisation & Management	DSC -I	4+0+0	70	30	100	4
2	BBA 102	Statistics for Business Decisions	DSC- II	4+0+0	70	30	100	4
3	BBA 103	Managerial Economics	MC -I	4+0+0	70	30	100	4
4	BBA 104	Business Environment	MDC-I	3+0+0	50	25	75	3
5	BBA 105	Personality Development & Communication Skills	SEC-I	3+0+0	50	25	75	3
6		To be chosen from the basket of language provided by the university	AEC-I	2+0+0	35	15	50	2
Sub-Total (A)					345	155	500	20

Semester-II								
Sr No.	Course Code	Title of Courses	Course Type	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
7	BBA 201	Business Accounting	DSC -III	4+0+0	70	30	100	4
8	BBA 202	Macroeconomics	DSC- IV	4+0+0	70	30	100	4
9	BBA 203	Entrepreneurship Development	MC -II	4+0+0	70	30	100	4
10	BBA 204	Ethics & Corporate Social Responsibility	MDC-II	3+0+0	50	25	75	3
11	BBA 205	IT Tools in Business	SEC-II	3+0+0	50	25	75	3
12		Environment related course (as offered by the University)	VAC-I	2+0+0	35	15	50	2
13		Internship	I/A/P/C	As per guidelines of the University				4
Sub-Total (B)								24

ANNEXURE-I

CBCS Bachelor in Business Administration

**Syllabus for III & IV Semester effective from session 2017-18 &
for V and VI Semester effective from Session 2018-19 onwards**

Course Structure			Credits	Marks		
Course No.	Semester III			CCA	ESE	Total
301	Macroeconomics	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
302	Principles of Marketing	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
303	Management Accounting	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
304	India's Diversity & Business	Generic Elective-III	6(L4+T2)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
305	Personality Development & Communication Skills	Skill Enhancement Course-I	6(L4+P2)	30(Max.) 13(Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal 100 (Max)4 5(Min)
Semester IV						
401	Business Research	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100 (Max)4 5(Min)
402	Human Resource Management	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100 (Max)4 5(Min)
403	Financial Management	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100 (Max)4 5(Min)
404	Tax Planning	Generic Elective-IV	6(L4+T2)	30(Max.) 13(Min)	70(Max) 32(Min)	100 (Max) 45(Min)
405	IT Tools in Business	Skill Enhancement Course-II	6(L4+P2)	30(Max.) 13(Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal 100 (Max)4 5(Min)
Semester V						
501	Quantitative Techniques for Management	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
502	Legal Aspects of Business	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)

503	(DSE-I Finance) Investment Banking & Financial	DSE Note: Students can opt anyone	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
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	Services OR (DSE-II Marketing) Consumer Behaviour OR (DSE-III Human Resource) HRD: Systems and Strategies OR (DSE-IV Management of Global Business) International Trade: Policies and Strategies	of the specialization in Vth Semester and the same will continue in the VIth Semester.				
504	(DSE-I Finance) Investment Analysis & Portfolio Management OR (DSE-II Marketing) Retail Management OR (DSE-III Human Resource) Training and Management Development OR (DSE-IV Management of Global Business) Global Business Environment	DSE	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
Semester VI						
601	Business Policy & Strategy	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
602	Financial Institutions & Markets	Core Course	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)

603	(DSE-I Finance)Project Appraisal &Analysis OR	DSE	6(L5+T1)	30(Max.) 13(Min)	70(Max) 32(Min)	100(Max) 45(Min)
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	(DSE-II Marketing) Distribution &Supply ChainManagement OR					
	(DSE-III HumanResource) Performance andCompensationManagement OR					
	(DSE-IV Management ofGlobal Business) Multinational BusinessFinance					
604	(DSE-I Finance) ProjectReport OR	DSE	6			100(Max) 45(Min) (External Evaluation)
	(DSE-II Marketing) ProjectReport OR					
	(DSE-III Human Resource) ProjectReport OR					
	(DSE-IV Management of Global Business) ProjectReport					

BCA

1.About the course

Bachelor of Computer Applications (BCA) is three years under graduate course spread over six semesters under self-financing scheme.

2. Eligibility

Candidates who have passed 10+2 examination from H.P. Board/CBSE/ICSE or any other examination considered equivalent to 10+2, by the Himachal Pradesh University, Shimla05, with 40% Marks (35% marks for SC/ST category), shall be eligible. Maximum age limit for admission to BCA course is 21 years for general category, 24 years for SC/ST category and 23 years for girlcandidates, as on the 1st July of the year concerned. The ViceChancellor may permit age relaxation up to maximum of three months.

3. Mode of Selection

The admission to BCA course will be made on the basis of merit of the qualifying examination. As per H.P. University rules 75% seats will be filled out of the candidates who have passed their 10+2 examination from the school situated in Himachal Pradesh irrespective of the Board. Remaining 25% seats will be filled on all India basis. Other reservation rules of H.P. University shall be applicable.

4. Number of seats

Total 60

DETAILED COURSE OUTLINE FOR BCA

Semester I

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
				1.	COMP-101	DSC-A1	Fundamentals of Computers and Office Productivity Tools		4	0
2.	COMP-102	DSC-B1	Programming using C	4	0	0	4	4	70	30
3.	COMP-103	MDC- 1	Accounting	3	0	0	3	3	50	25
4.	COMP-151	SEC-1	Fundamentals of Computers and Office Productivity Tools - Lab	0	0	6	6	3	50	25
5.	COMP-152	MC-1	Programming using C- Lab	0	0	8	8	4	70	30
6.		AEC-1	To be chosen from corresponding Pool	-	-	-	-	2	35	15
TOTAL								20	345	155
									Total = 500	

Semester II

Sr. No	Course Code	Course Type	Course Title	Contact Hrs/week				C	Semester End Marks	
				L	T	P	H		EE	IA
				1.	COMP -201	DSC-A2	Internet and Web Technologies		4	0
2.	COMP-202	DSC-B2	Data Structures	4	0	0	4	4	70	30
3.	COMP- 203	MDC- 2	To be chosen from Mathematics Pool	-	-	-	-	3	50	25
4.	COMP -251	SEC-2	Internet and Web Technologies- Lab	0	0	6	6	3	50	25
5.	COMP -252	MC-2	Data Structures - Lab	0	0	8	8	4	70	30
6.		I/A/P/C-1	As per HPU Guidelines	-	-	-	-	4	70	30
7.		VAC-1	To be chosen from VAC Pool	-	-	-	-	2	35	15
TOTAL								24	415	185
									Total = 600	

- Student on exit will be awarded undergraduate certificate after securing 44 credits in semester I and II in the relevant discipline.

Second Year (3rd Semester)

PaperCode	Paper Title	Credit	ESE	CCA	Max.Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total					600	

Second Year (4th Semester)

PaperCode	Paper Title	Credit	ESE	CCA	Max.Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
Total					600	

Third Year (5thSemester)

PaperCode	Paper Title	Credit	ESE	CCA	Max.Marks	ExamDuration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	eCommerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total					600	

Third Year (6thSemester)

PaperCode	Paper Title	Credit	ESE	CCA	Max.Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	
Total					600	

RULES OF THE COLLEGE

1. The decision of the principal will be final in the matter of admission and he has the power to refuse or terminate any admission without assigning any reason or also on disciplinary grounds.
2. The principal has the power to control the inside and outside activities of the students of the college.
3. He has the power to terminate the students indulging in bad habits. Suitable disciplinary and legal action will be taken by the principal.
4. Any student of the college will not be allowed to damage the property of the college. Strict action will be taken against her.
5. It is necessary for every student to take part in co-curricular activities.
6. At the time of admission every student should follow the rules and regulations of the college. If not followed, strict action will be taken by the principal.
7. If any student found absent without leave, their names will be struck off by the principal after two times warning.
8. The date of admission forms of annual examination of H.P. University will be displayed on the notice board. If they will late, they themselves will be responsible.
9. Ragging is not allowed: - Ragging in and out of the College Campus/ Hostel or roads is strictly prohibited. If any student is found indulging in ragging directly or indirectly the college authorities shall be obliged under rule 22, 17(a) (c) (d) of the H.P. University ordinances to expel the guilty student from the college/ Hostel. "Raging includes any type of physical or mental torture inflicted by any individual or group, either by words or in conduct, which creates an apprehension in conduct, which creates an apprehension in the mind of a person that she cannot pursue her studies free from any mental disturbance or torture created there by any person who aids or abets such an action shall be guilty of such ragging. "All students who have been admitted to the college/hostel shall be deemed to have given the following undertaking: -

I have gone through the rules and regulations regarding ragging and discipline of the University/ College/ Institution and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and if I am found guilty of such offences as are covered under these rules, I will have no claim against the order of rustication/ expulsion from the college/hostel. Vide UGC Letter No. 8-8-1/97 (C.P.P-II) dated 7-7-2001 for the implementation of the Supreme Court guidelines regarding curing the ragging in educational institutions.

➤ **Following Activities will be treated as breach of discipline:**

1. Any disruptive activities or use of force.
2. Writing obscenities on walls, desks and blackboards.
3. Making noise or raising slogans that disturb teaching in the campus.
4. Damage of windows, door and furniture of the college.
5. Plucking flowers and damaging the plants in college campus.
6. Bringing outsiders in the college campus.
7. Tampering with electrical fittings, fans etc.
8. Misbehaviour with anyone.
9. Use of cell phones in the class rooms, library and in the campus.
10. Wandering in college campus without reason.
11. The teaching staff is vested with all the rights to punish or recommend for punishment.
12. Without the permission of Principal, no student will be allowed to put up any notice or poster.
13. Students with 75% attendance will be eligible for annual examination.

Leave rules

Leave should be duly signed by the parents/guardians. Leave shall be granted only on the recommendation of concerned teacher. Leave will not be granted for more than 5 days. It will be sanctioned by the class incharge than the principal of the college.

Library Rules

There is provision for library in the college. Text books and references books will not be issued without library cards.

A book issued can be kept for a period of 15 days. Delay will be charged @ Rs. 5/- per day. U.G. students in all streams can borrow maximum up to 2 books at a time. The book must be handled carefully. Any loss or damages will be paid with special permission of the principal.

College Students Central Association (CSCA)

The nomination of CSCA is held in the month of August, every year according to the University rules. It helps the college administration to maintain discipline in the college and to carry out other development activities.

National Service scheme (N.S.S.)

N.S.S. Activity is also available to the Girls students. The students who are interested in N.S.S. can get themselves enrolled in the beginning of the session. NCC unit will also be available soon in the college.

Parent Teacher Association (P.T.A.)

A Parent Teacher association as per guidelines of the Govt. and Dept. of Education is constituted every year. Every student of the college contributes towards P.T.A. Fund which is being utilised for the welfare of the students.

CODE OF CONDUCT

1. As per letter # Misc. 9428 dated 11.8.75 of HP. University, the principal has unlimited/complete rights regarding admissions, appearing for the examination, disciplinary action, remission of fine and special punishment.
2. The principal has the absolute right to regulate the activities of all bonafide students of the college inside and outside the college campus. If the principal is convinced that the conduct of a student is against the rules and regulations, he/she can be expelled/ rusticated without assigning any reason.
3. No student will be allowed to take part in any political adaptational and disruptive activity.
4. Every student must participate in co-curricular activities.
5. All the rules mentioned in the prospectus and notified from time to time are binding on all students. Defaulters can be punished momentarily or through disciplinary action depending upon the gravity of misconduct.
6. Wilful absence from the classes will lead to the names of the offenders being stuck off from the principal only during visiting hours notified on the notice board.
7. Entry into college office without any specific reason is prohibited. The students can meet the principal only during visiting hours notified on the notice board.
8. All the documents will be attested by the teachers.
9. Schedule for filling up all the forms of H.P. University including examinations forms will be displayed on the Notice Boards. Any students not adhering to the displayed schedule will himself/herself responsible for any administrative delay and late fee.

Photo Gallery:









College Teaching Staff



Nonteaching Staff



Editorial Team:

